

# Town of Riga Recreation

Presents...

## KIDS CAMP SUMMER 2024

(Exclusively at CES this Summer)

### Weekly Camp Rates

7 Weeks  
June 27th - August 16th

### Discounts

Early Bird | Multi-Sibling  
Resident

### Full Day Camp

Before Care | 7AM-9AM  
Camp | 9AM-3PM  
After Care | 3PM-5:30PM

### Activities

Field Trips | Sports  
Outdoor Activities  
Crafts | Games  
Swimming | Fishing & more

starting at only

**\$140**

### Contact Us

Town of Riga Recreation  
585 | 293-0979

### Registration Link

[rigarec@townofriga.com](mailto:rigarec@townofriga.com)



## Riga Recreation Summer Camp Registration Information 2024

If you have any questions regarding summer camp, please feel free to call Dave Thomas or David Childs

### **Recreation Supervisor - Dave Thomas**

(585) 293 – 3880 X130....Office

(585) 752-3816...Recreation Cell Phone

### **Camp Director - David Childs**

(585) 330-5433 (cell)

### **Vision**

Our vision is to reach out to the community and form positive long-lasting relationships through our activities and programs.

### **Goals**

- 1) Create an active, camper-centered experience
- 2) Provide a safe environment for campers and staff
- 3) Foster Character Development and model Core Values
- 4) Teach skills and strategies to become active lifelong learners
- 5) Create lasting memories – Have Fun!



### **Age Groups**

This year, Summer Camp is open to children who are entering **First grade – Eighth grade**. When possible, campers will be separated into ability/age groups to provide the least restrictive environment.

**If you have more than one child attending camp, you will need to fill out a separate registration form for each child.**

### **Registration will not be complete or accepted without:**

- Completed Registration form
- A copy of your child's immunization records
- Signed Code of Conduct policy
- First week's payment for camp

We are also asking for a **photocopy** of **any person** you are giving permission to pick up your child. Additional weeks of camp can be paid for at any time **before** the week begins but must be paid by the **first day of each new week of camp**.

### **Hours of Operation**

Camp consists of regular days and extended days. You can sign your child up for either regular days and/or extended days.

#### **Regular Day Camp**

Regular days are from 9:00AM – 3:00PM

#### **Extended Day Camp**

Before Camp: 7:00AM- 9:00AM

After Camp: 3:00PM- 5:30PM

### **Summer Camp Sign In/Sign Out**

\*A registered parent/guardian must sign in/sign out each child on a daily basis. All Camp sign in/sign out will be held in **Churchville Elementary School - Cafeteria**. Please enter using door #6 (Park Road entrance).

## Summer Camp Location

**New for 2024:** Extended day Camp and Day Camp will operate at Churchville Elementary School **ONLY**. Please drop off/pick up your child in the CES Cafeteria (enter the school through door #6). We are located in the Cafeteria, Gymnasium, back fields on the West side of campus and the Playground. **Please have an authorized parent/guardian sign in and out.**

## Late pick up

All children must be picked up on time. Regular Day campers need to be picked up by **3:00 PM**.

**Late fees** will be applied as follows:

3:00 pm- 3:15 pm: **an additional \$5.00.**

3:16 pm and later: **\$3.00 per additional minute until camper is picked up.**

Extended day campers need to be picked up by 5:30PM.

**Late fees will be applied as follows:**

**5:30 pm – 5:40 pm: an additional \$5.00**

**5:41 pm and later: \$3.00 per additional minute until camper is picked up.**

You will be billed by the Town of Riga Recreation Department at the end of summer camp. The staff will keep a log of any and all incidences.

## Summer Camp will consist of seven weeks.

**Week 1: \* Thursday June 27 – Wednesday July 3 (closed July 4<sup>th</sup>/5<sup>th</sup>)**

**Week 2: Monday July 8 – Friday July 12**

**Week 3: Monday July 15 – Friday July 19**

**Week 4: Monday July 22 – Friday July 26**

**Week 5: Monday July 29 – Friday August 2**

**Week 6: Monday August 5 – Friday August 9**

**Week 7: Monday August 12 –Friday August 16**

## Costs

Resident Fee - Regular Day: 9:00AM – 3:00PM

\$140.00 per child, per week

(\* \* \* \$140.00 for first child, \$100.00 for each additional sibling per week)

Before Camp: 7:00AM - 9:00AM

\$25.00 per week/child

After Camp: 3:00PM - 5:30PM

\$25.00 per week/child

Non-Resident Fee - Regular Day: 9:00AM – 3:00PM

\$175.00 per child, per week

(\* \* \* \$175.00 for first child, \$115.00 for each additional sibling per week)

Before Camp: 7:00AM - 9:00AM

\$25.00 per week/child

After Camp: 3:00PM - 5:30PM

\$25.00 per week/child



**\*\*EARLY BIRD RATE: 10% off the Regular Day fee only if registered BEFORE June 12<sup>th</sup> (Discount does not apply to before or after camp care).** Unfortunately, ***NO*** Daily Rate allowed.

## Cost Information

The registration cost of camp does **NOT** include field trips, pizza days or special events. Camp staff will communicate these events ahead of time for planning purposes.

## Payment Procedure

**Remember – The Town Hall clerks do not know how much you owe for camp! Please ask Dave Thomas or David Childs for amount due. Registration and payment will be taken at the Riga Town Hall,** located at 6460 Buffalo Road, Churchville, NY 14428. We will accept payment by check, cash, VISA, Master Card or Discover Card (there is a 2.45 percent charge for the use of a credit card). Checks can be made payable to: **Town of Riga.**

## Refund Policy

Refunds will be given for cancellations one week prior to the beginning of camp June 20, 2024. Refunds will not be given if a camper is dismissed for **disciplinary reasons** or for family vacations.

## About Riga Recreation Summer Camp

Our program is in session Monday – Friday, for seven weeks. Camp runs from June 27<sup>th</sup> through August 16<sup>th</sup>. Camp remains open rain or shine. If there is inclement weather, we will keep the campers inside.

Riga Recreation Camp is certified with the Monroe County Health Department, and have strict guidelines to follow for the safety of your children.

Mr. David Childs is the Summer Camp Director. He earned a Master's degree in Health Education/Community Health Promotion from Mississippi State University. David has been a Physical Education teacher, Coach and member of the Code Blue Medical Team in the Churchville-Chili Central School District for the past 25 years. The staff consists of eight counselors, which helps us to meet NYS counselor-to-camper ratio. Mr. Childs is certified in Therapeutic Crisis Intervention for Schools, Conflict Resolution, Lifeguard Training, WSI, and is an AED, CPR, and First Aid/Responding to Emergencies for the Professional Rescuer trainer. All other staff members are First Aid & CPR certified as well.

## Lunches, Water and Snack

Send your child to camp each day with a bag lunch and water bottle. There is no refrigeration provided, so make sure your child's lunch and snacks are in a thermal bag.

## Dress Code & Extra Clothing

Each child **must wear sneakers**, socks, shorts, t-shirts and/or sweat pants to camp each day. SANDALS, SLIDES, CROCKS or OPEN-TOE shoes ARE NOT ALLOWED DUE TO SAFETY. Please send an extra set of dry clothing with your child daily.

## Sign in/sign out

Children must be escorted into the school and signed in each day. Children may not be picked up by anyone other than those listed on their registration form. If someone other than those listed on the registration form is picking up your child, please let the staff know. They will be asked for ID when picking the child up, so please prepare the individual to have some form of identification with them. If this person fails to show identification when picking up, the staff reserves the right to deny this individual of leaving with the child.

## Conduct

Each child is expected to adhere to the code of conduct policies enclosed in this registration packet. The number one objective of Riga Recreation is to provide a safe, nurturing and fun environment for all campers.

## **Field Trips**

Field trips are not included in the cost of camp. Field Trips consist of both “on campus” and “off campus” events. Staff member will accompany campers on trips to meet New York State ratio requirements.

## **Medication**

The camp director is certified to administer medications. If your child needs medication during camp hours parents must fill out the parental permission administration of medications form included in this registration packet. All medications must be packaged in single doses with explicit instructions for administering.

## **Illness**

Please **do not** bring your child to camp if they are ill, coughing, *running a fever* or exhibit any physical symptoms. If your child becomes ill during the day, the camp director will call you to make arrangements to pick up your child as soon as possible.

## **Visitors**

Due to the popularity of our summer camp program, no visitors will be permitted on the premises during camp hours.

## **Camp Field Trips and Special Events**

Here is a brief list of the field trips and special events that will take place at camp this summer. These field trips and special events are subject to change. Exact dates and activities will be communicated ahead of time (subject to change).

- \*Interactive Bauer Karate Demonstration
- \*CCMS Library
- \*Fishing at Black Creek
- \*Pizza making at Pizza 151
- \*Swimming/Kayaking at CCHS pool
- \*4-H Presentation
- \*The Magic Man
- \*Rose Garden Bowl
- \*Clubhouse Fun Center
- \*Golfing at Churchville Golf Course
- \*Northampton Park playground
- \*Nerf Wars
- \*End of Year Inflatable Celebration
- \*Much More!

## **Cancellation of Camp**

The Town of Riga has the right to cancel the Riga Recreation Summer Camp at any time if not enough participants are enrolled. The Recreation Supervisor and Riga Camp Director also reserve the right to adjust counselor’s hours should there be a need to due to insufficient numbers of participants in Riga Summer Camp.

## **Car Seats**

If you child legally requires a car seat/booster seat, please label with your name and provide on the first day. If your child is younger than eight years old, under 80 pounds or shorter than 4’8” they will need a booster/car seat. Bus trips will not require a car seat.

## **Town of Riga Residents**

**New for 2024** – We will provide a discount for any family that resides in the Town of Riga. The official list (based on your street address) is provided by the Recreation Supervisor. We will confirm your residence status during the registration process.

TOWN OF RIGA  
RECREATION DEPARTMENT  
REGISTRATION FORM



6460 BUFFALO ROAD CHURCHVILLE, NY 14428

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**Payment Procedure**

**Remember – The Town Hall clerks do not know how much you owe for camp! Please ask Dave Thomas or David Childs for amount due.** Registration and payment can be taken or mailed to Riga Town Hall, located at 6460 Buffalo Road, Churchville, NY 14428. We will accept payment by check, cash, VISA, Master Card or Discover Card (there is a 2.45 percent charge for the use of a credit card).

**If you have more than one child attending camp, then you will need to fill out a separate registration form for each child.** Registration will not be accepted without the registration form, a copy of your child's immunization records, the signed code of conduct policy and the first week's payment for camp. We are also asking for a photocopy of any person you are giving permission to pick up your child. Additional weeks of camp can be paid for at any time before the week has begun.

\*A **photocopy** of your license is **REQUIRED** for any individual that is/could be picking up or dropping off your child. This includes parents, guardians, aunts, uncles, grandparents, etc. For the protection and safety of your child, staff reserves the right to refuse release of a child with a person whom we do not have proper identification from.\*

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Please return pages 6-10 of this registration packet. You must also attach photocopies of licenses of parents/guardians of child, and anyone authorized to pick up your child. The remainder of the registration packet is for you to keep as a reference.

Child's Name \_\_\_\_\_

Parent(s) Name(s) \_\_\_\_\_

Check Regular day and/or day options.

Regular Day 9:00AM – 3:00PM

Before Camp: 7:00AM – 9:00AM

After Camp: 3:00PM - 5:30PM

Summer camp will consist of seven weeks. Each session is one week long. Check the week(s) that your child will attend camp. This is for staffing purposes.

Week 1: Thurs June 27, Fri June 28, Mon July 1, Tues July 2 and Wed July 3

Week 2: July 8 – July 12

Week 3: July 15 – July 19

Week 4: July 22 - July 26

Week 5: July 29 – August 2

Week 6: August 5 - August 9

Week 7: August 12 – August 16

# RIGA REC 2024 SUMMER CAMP REGISTRATION FORM

Campers First Name:

Campers Last Name:

Address: (City/State/Zip)

Campers Height/Weight:

\_\_\_\_\_ ' feet \_\_\_\_\_ " inches / \_\_\_\_\_ lbs.

Email:

Academic Concerns (IEP/504):

Age:

Grade (entering fall 2024):

School Attended:

Teacher's Name:

Potty Trained:

  
Yes/No

Allergies:

Medical Concerns:

Behavior Concerns:

Father's Name:

Father's Cell Number:

Mother's Name:

Mother's Cell Number:

Person to contact in case of  
emergency/Relationship to camper:

Contact Number:

# RIGA REC 2024 SUMMER CAMP REGISTRATION FORM

Please list individuals authorized to pick up your child/children from camp (including parent/guardian).

**1.) Name:**

**Phone Number:**

**Relationship to Camper:**

**2.) Name:**

**Phone Number:**

**Relationship to Camper:**

**3.) Name:**

**Phone Number:**

**Relationship to Camper:**

**4.) Name:**

**Phone Number:**

**Relationship to Camper:**



**Children’s Allergies**

Please list any and all allergies that your child has. If your child does not have any allergies, please write none on the lines below.

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**Parental Permission Administration of Medications**

If your child does not need any medication(s) during camp hours please check no. If your child does need medication(s) during camp hours please check yes and fill out the medical information below.

Yes \_\_\_\_\_ No \_\_\_\_\_

Child’s Name: \_\_\_\_\_

Name of the medication(s)

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Please tell us what time(s) your child should take their medication

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Please note any special instructions for your child’s medication

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My child is allowed to take the prescribed medication(s) listed above using the directions above. The medication(s) will be under the care of the Summer Camp Director.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_

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**Transportation and Photos**

I give Riga Recreation Summer Camp permission to transport my child to and from all field trips and special events.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I give Riga Recreation Summer Camp permission to take photos of my child to use for the end of the year slideshow.

Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# RIGA RECREATION CODE OF CONDUCT



Please go over this with your child **and return it** with the registration. Please make certain that both you and your child are completely familiar with this policy. The director, upon notification to the parent, may suspend or terminate all activities and participation for the following misconduct while participating in any Riga Recreation program:

- 1) Leaving the premises without permission, or going into posted unauthorized areas.
- 2) Using foul language, being rude and discourteous to other children and staff members.**
- 3) Defacing of any property owned by the Town of Riga or the CCCSD school district.
- 4) Engaging in unsafe behaviors: pushing, shoving, bullying or fighting as a means to resolve a problem.**
- 5) Stealing or defacing another child's or staff member's property.
- 6) Intentionally injuring another child or staff member.**
- 7) Refusing to remain with their assigned group and counselor during camp.
- 8) Consistently arguing with staff members and not following directions.**
- 9) Bullying has become a society issue and Riga Day Camp will not tolerate this behavior.
- 10) Any other act or behavior that the director/staff feels is unsafe, a failure to follow reasonable request or puts self/others in harm's way.**

\*Please leave all other toys, athletic equipment and personal items at home.

This code of conduct policy has been developed to provide a safe environment for each child enrolled in our summer camp program. Please discuss this policy with your child so they may understand the consequences of their actions. Thank you very much.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_