

Town of Riga Recreation Presents

KIDS SUMMER CAMP

\$125
Per Week

June 26 - Aug 11 2023

At CES & McNeely Park



OUR PROGRAM INCLUDES: Before & After Care, Family and Early Bird Discounts, Arts, Crafts, Sports, Games, Fieldtrips and More...!

Register Today! (585) 293-0979 | Visit us: RIGAREC@TOWNOFRIGA.com

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Riga Recreation Summer Camp Registration Information 2023

If you have any questions regarding summer camp, please feel free to call Dave Thomas or David Childs.

Recreation Supervisor - Dave Thomas

(585) 293 – 3880 X130...Office
(585) 752-3816...Recreation Cell Phone

Camp Director – David Childs

(585) 330-5433 (cell)

Vision

Our vision is to reach out to the community and form positive long-lasting relationships through our activities and programs.

Goals

- 1) Create an active, camper-centered experience
- 2) Provide a safe environment for campers and staff
- 3) Foster Character development and model Core Values
- 4) Teach skills and strategies to become active lifelong learners
- 5) Create lasting memories – Have Fun!



Age Groups

Again this year, Summer Camp is open to children who are entering **Kindergarten - 8th grade**. When possible, campers will be separated into ability/age groups to provide the least restrictive environment.

If you have more than one sibling attending camp, you will need to fill out a separate registration form for each child.

Registration will not be accepted without:

- Completed Registration form
- A copy of your child's immunization records
- Signed Code of Conduct policy
- First week's payment for camp

We are also asking for a **photocopy** of **any person** you are giving permission to pick up your child. Additional weeks of camp can be paid for at any time **before** the week begins.

Hours of Operation

Camp consists of regular days and extended days. You can sign your child up for either regular days and/or extended days.

Regular Day Camp

Regular days are from 9:00AM – 3:00PM

Extended Day Camp

Before Camp: 7:00AM- 9:00AM

After Camp: 3:00PM- 5:30PM

Summer Camp Sign In/Sign Out

*A registered parent/guardian must sign in/sign out each child on a daily basis. Before/Regular Camp sign in/sign out will be held in **Churchville Elementary School - Cafeteria**. Please enter using door #6 (Park Road entrance). After Camp sign out (3:15PM-5:30PM) will be at Richard McNeely Park.

Summer Camp Location

Before Camp Drop Off – 7:00AM to 9:00AM	Churchville Elementary School (door #6)
Regular Camp Drop Off – 9:00AM	Churchville Elementary School (door #6)
Regular Camp Pick Up – 3:00PM	Churchville Elementary School (door #6)
After Camp Pick Up – 3:15PM to 5:30PM	Richard McNeely Park (formerly Riga Town Park)

Camp will operate from 7:00am to 3:00pm at Churchville Elementary School. We are located in the Cafeteria, Gymnasium, and Playground. **Please bring your child directly into the CES Cafeteria to be signed in each morning.**

After 3:00 PM, we transport the after camp care campers to **Richard McNeely Park (formerly Riga Town Park) 6477 Buffalo Road**. All after care Pickups (3:15PM-5:30PM) are at this site!

Late pick up

All children must be picked up on time. Regular Day campers need to be picked up by 3:00 PM.

Late fees will be applied as follows:

3:00 pm- 3:15 pm: an additional \$5.00

3:16 pm and later: \$3.00 per additional minute until camper is picked up.

Extended day campers need to be picked up by 5:30PM.

Late fees will be applied as follows:

5:30 pm – 5:40 pm: an additional \$5.00

5:41 pm and later: \$3.00 per additional minute until camper is picked up.

You will be billed by the Town of Riga Recreation Department at the end of summer camp. The staff will keep a log of any and all incidences.

Summer camp will consist of seven weeks.

Week 1: June 26 - June 30

Week 2: July 5 - July 7 (Closed Mon-Tues July 3-4)

Week 3: July 10 - July 14

Week 4: July 17 – July 21

Week 5: July 24 – July 28

Week 6: July 31 – August 4

Week 7: August 7 -August 11

Costs

Regular Day: 9:00AM – 3:00PM

\$125.00 per child, per week

(* * * \$125.00 for first child, \$100.00 for additional siblings per week)

Before Camp: 7:00AM - 9:00AM

\$10.00 per week

After Camp: 3:00PM - 5:30PM

\$25.00 per week

EARLY BIRD RATE! 10% off if registered BEFORE June 12th

* * * Again this year there will be **NO** Daily Rate.....



Cost Information

The registration cost of camp does **NOT** include field trips, pizza days or special events. Camp staff will communicate these events ahead of time for planning purposes.

Payment Procedure

Registration and payment will be taken at the Riga Town Hall, located at 6460 Buffalo Road, Churchville, NY 14428. We will accept payment by check, cash, VISA, Master Card or Discover Card (there is a 2.45 percent charge for the use of a credit card). Checks can be made payable to: **Town of Riga**.

Refund Policy

Refunds will be given for cancellations one week prior to the beginning of camp, June 26, 2023. Refunds will not be given if a camper is dismissed for **disciplinary reasons** or for family vacations.

About Riga Recreation Summer Camp

Our program is in session Monday – Friday, for seven weeks. Camp runs from June 26th through August 11th. Camp remains open rain or shine. If there is inclement weather, we will keep the campers inside.

Riga Recreation Camp is certified with the Monroe County Health Department, and have strict guidelines to follow for the safety of your children.

Mr. David Childs is the Summer Camp Director. He earned a Master's degree in Health Education/Community Health Promotion from Mississippi State University. David has been a Physical Education teacher, Coach and member of the Code Blue Medical Team in the Churchville-Chili Central School District for the past 24 years. The staff consists of seven staff members, which helps us to meet NYS counselor-to-camper ratio. Mr. Childs is certified in Therapeutic Crisis Intervention for Schools, Conflict Resolution, Lifeguard Training, WSI, and AED, CPR, First Aid/Responding to Emergencies for the Professional Rescuer. All other staff members are First Aid & CPR certified as well.

Lunches and Snack

Send your child to camp each day with a bag lunch. There is no refrigeration provided, so make sure your child's lunch and snacks are in a thermal bag.

Clothing

Each child **must wear sneakers**, socks, shorts, t-shirts and/or jeans to camp each day. **SANDALS ARE NOT ALLOWED DUE TO SAFETY.**

Sign in/sign out

Children must be escorted into the school and signed in each day. Children may not be picked up by anyone other than those listed on their registration form. If someone other than those listed on the registration form is picking up your child, please let the staff know. They will be asked for ID when picking the child up, so please prepare the individual to have some form of identification with them. If this person fails to show identification when picking up, the staff reserves the right to deny this individual of leaving with the child.

Conduct

Each child is expected to adhere to the code of conduct policies enclosed in this registration packet. The number one objective of Riga Recreation is to provide a safe, nurturing and fun environment for all campers.

Field Trips

Field trips are not included in the cost of camp. Field Trips consist of both “on campus” and “off campus” events. Staff member will accompany campers on trips to meet New York State ratio requirements. If your child receives a camp T-shirt, please have them wear it on “off campus” field trip days.

Medication

The camp director is certified to administer medications. If your child needs medication during camp hours parents must fill out the parental permission administration of medications form included in this registration packet. All medications must be packaged in single doses with explicit instructions for administering.

Illness

Please **do not** bring your child to camp if they are ill, coughing, *running a fever* or exhibit any physical symptoms. If your child becomes ill during the day, the camp director will call you to make arrangements to pick up your child as soon as possible.

Visitors

Due to the popularity of our summer camp program, no visitors will be permitted on the premises during camp hours.

Camp Field Trips and Special Events

Here is a brief list of the field trips and special events that will take place at camp this summer. These field trips and special events are subject to change. Exact dates and activities will be communicated ahead of time (subject to change).

- *Interactive Bauer Karate Demonstration
- *CCMS Library
- *Fishing at Black Creek
- *Pizza making at Pizza 151
- *Swimming/Kayaking at CCHS pool
- *4-H Presentation
- *Much More!
- *Rose Garden Bowl
- *CCMS Vegetable Garden
- *Golfing at Churchville Golf Course
- *Northampton Park playground
- *Nerf Wars
- *End of Year Inflatable Celebration

Cancellation of Camp

The Town of Riga has the right to cancel Riga Recreation Summer Camp at any time if not enough participants are enrolled. The Recreation Supervisor and Riga Camp Director also reserve the right to adjust counselor’s hours should there be a need to due to insufficient numbers of participants in Riga Summer Camp.

TOWN OF RIGA

RECREATION DEPARTMENT

REGISTRATION FORM

6460 BUFFALO ROAD CHURCHVILLE, NY 14428

Payment Procedure

Registration and payment can be taken or mailed to Riga Town Hall, located at 6460 Buffalo Road, Churchville, NY 14428. We will accept payment by check, cash, VISA, Master Card or Discover Card (there is a 2.45 percent charge for the use of a credit card).

If you have more than one child attending camp, then you will need to fill out a separate registration form for each child. Registration will not be accepted without the registration form, a copy of your child's immunization records, the signed code of conduct policy and the first week's payment for camp. We are also asking for a photocopy of any person you are giving permission to pick up your child. Additional weeks of camp can be paid for at any time before the week has begun.

*A **photocopy** of your license is **REQUIRED** for any individual that is/could be picking up or dropping off your child. This includes parents, guardians, aunts, uncles, grandparents, etc. For the protection and safety of your child, staff reserves the right to refuse release of a child with a person whom we do not have proper identification from.*

Please return pages 6-10 of this registration packet. You must also attach photocopies of licenses of parents/guardians of child, and anyone authorized to pick up your child. The remainder of the registration packet is for you to keep as a reference.

Child's Name _____

Circle Child's T-shirt Size YS YM YL AS AM AL AXL

Parent(s) Name(s) _____



Check Regular day and/or day options.

Regular Day 9:00AM – 3:00PM

Before Camp: 7:00AM – 9:00AM

After Camp: 3:00PM - 5:30PM

Summer camp will consist of seven weeks. Each session is one week long. Check the week(s) that your child will attend camp. This is for staffing purposes.

Week 1: June 26 – June 30

Week 2: July 3rd and 4th (Closed)
OPEN July 5-7 ** Fees Pro-Rated

Week 3: July 10– July 14

Week 4: July 17 - July 21

Week 5: July 24 – July 28

Week 6: July 31- August 4

Week 7: August 7 – August 11

Child's Name: _____

Street: _____

City: _____ Zip code: _____

Grade entering in September 2023 _____

Parent and/or Guardian Information

Mother's name: _____

Work phone number: _____

Cell phone number: _____

Father's name: _____

Work phone number: _____

Cell phone number: _____

Guardian's name: _____

Work phone number: _____

Cell phone number: _____

In case of an emergency and parents cannot be reached, please notify an emergency contact.

Name: _____

Work or Home phone number: _____

Email Address: _____

Cell phone number: _____

Relationship to your child: _____

Listed are the persons authorized to pick up my child or children from camp.

1) Name: _____

Work or Home phone number: _____

Cell phone number: _____

Relationship to your child: _____

2) Name: _____

Work or Home phone number: _____

Cell phone number: _____

Relationship to your child: _____

3) Name: _____

Work or Home phone number: _____

Cell phone number: _____

Relationship to your child: _____

4) Name: _____

Work or Home phone number: _____

Cell phone number: _____

Relationship to your child: _____

Children's Allergies

Please list any and all allergies that your child has. If your child does not have any allergies, please write none on the lines below.

Parental Permission Administration of Medications

If your child does not need any medication(s) during camp hours please check no. If your child does need medication(s) during camp hours please check yes and fill out the medical information below.

Yes _____ No _____

Child's Name: _____

Name of the medication(s)

Please tell us what time(s) your child should take their medication

Please note any special instructions for your child's medication

My child is allowed to take the prescribed medication(s) listed above using the directions above. The medication(s) will be under the care of the Summer Camp Director.

Signature: _____ Date: _____

Yes _____ No _____

Transportation and Photos

I give Riga Recreation Summer Camp permission to transport my child to and from all field trips and special events.

Signature: _____ Date: _____

I give Riga Recreation Summer Camp permission to take photos of my child to use for the end of the year slideshow.

Yes _____ No _____

Signature: _____ Date: _____

RIGA RECREATION CODE OF CONDUCT



Please go over this with your child **and return it** with the registration. Please make certain that both you and your child are completely familiar with this policy. The director, upon notification to the parent, may suspend or terminate all activities and participation for the following misconduct while participating in any Riga Recreation program:

- 1) Leaving the premises without permission, or going into posted unauthorized areas.
- 2) Using foul language, being rude and discourteous to other children and staff members.**
- 3) Defacing of any property owned by the Town of Riga or the CCCSD school district.
- 4) Engaging in unsafe behaviors: pushing, shoving, bullying or fighting as a means to resolve a problem.**
- 5) Stealing or defacing another child's or staff member's property.
- 6) Intentionally injuring another child or staff member.**
- 7) Refusing to remain with their assigned group and counselor during camp.
- 8) Consistently arguing with staff members and not following directions.**
- 9) Bullying has become a society issue and Riga Day Camp will not tolerate this behavior.
- 10) Any other act or behavior that the director/staff feels is unsafe, a failure to follow reasonable request or puts self/others in harm's way.**

This code of conduct policy has been developed to provide a safe environment for each child enrolled in our summer camp program. Please discuss this policy with your child so they may understand the consequences of their actions. Thank you very much.

Signature: _____

Date: _____